

**JOINT FORCE HEADQUARTERS WISCONSIN
WISCONSIN NATIONAL GUARD
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**AIR NATIONAL GUARD ACTIVE GUARD RESERVE (AGR)
VACANCY ANNOUNCEMENT (MVA) NUMBER 19-46**

OPENING DATE: 30 January 2019

CLOSING DATE: 13 February 2019

UNIT/LOCATION: CRTC, Volk Field, WI

POSITION: Operations Intelligence

MILITARY AFSC REQUIREMENTS: 1N0X1

MINIMUM SKILL LEVEL REQUIRED: 5

AREA OF CONSIDERATION: Open to all eligible to enter WI ANG AGR program

FILL DATE: TBD

Restricted to WI ANG members.

Must possess advertised AFSC.

No Trainees Accepted.

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM GRADE REQUIRED: SSgt/E-5

MAXIMUM GRADE AUTHORIZED: TSgt/E-6

MAXIMUM GRADE AVAILABLE: TSgt/E-6

MINIMUM QUALIFICATION REQUIREMENTS

1. Member must be medically qualified IAW AFI 48-123, Medical Examination and Standards. Applicants cannot be subject to any flagging action for medical purposes. ANG members entering on full-time duty must have a current physical examination (within 36 months) prior to entry date. Individuals transferring from title 10 USC (active duty or statutory tour) are not required to have a new physical unless the previous physical is over five years old at the time of entry onto AGR status. Selected individual must have an HIV test completed within 6 months of AGR start date.
2. Members must meet physical fitness standards IAW AFI 36-2905, Air Force Fitness Program.
3. Applicants with family members currently on-board are cautioned to review ANGI 36-101 for assignment restrictions.
4. Personnel must have sufficient retainability to permit completion of tour of duty. Cannot be eligible for or receiving an immediate Federal (Military or Civilian) retirement annuity.
5. Each application will be screened for all mandatory AFSC entry criteria, if degree requirements are required, please enclose copies of transcripts.
6. While there is no minimum time in position required for application, if selected individual has less than 18 months in current position on initial tour or 12 months in position on subsequent tour, final approval is contingent upon TAG waiver.
7. At a minimum, applicants must be able to obtain and /or maintain a favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Inability to maintain a favorable background investigation or required security clearance may result in administrative action, including termination from employment.

CONDITIONS OF EMPLOYMENT

1. Individuals selected will be ordered to/or continued on full-time military duty under the provisions of Title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General. Member must remain in initially assigned position for a minimum of twelve months.
2. Individuals selected for AGR tours that cannot attain 20 years of active federal service prior to reaching mandatory separation, must complete a Statement of Understanding in accordance with Attachment 2 of ANGI 36-101.

3. Applicants participating in the ANG Incentive Program may be terminated upon entry into full-time National Guard duty. See specific incentive agreement for termination rules.
4. Applicants must not have been separated "for cause" from active duty or a previous AGR tour.
5. Existing ANG Promotion Policies apply.

BRIEF DESCRIPTION OF DUTIES:

Supports all aspects of Air Force operations by discovering, collating, analyzing, evaluating and disseminating intelligence information. Produces all-source intelligence, situation estimates, adversarial nation, terrorist, insurgent threat studies, and other intelligence reports and studies. Advises commanders on force protection and intelligence information for US and Partner Nations. Conducts intelligence debriefings of US and allied military personnel involved in combat operations. Prepares mission reports. Conducts intelligence training. Instructs military personnel on collecting and reporting requirements and procedures, recognition techniques, and assessing offensive and defensive weapon system capabilities. Assists SERE (Survival Evasion Resistance and Escape) and Aircrew Flight Equipment personnel in training personnel recovery and code of conduct, when necessary. Collates intelligence and operations materials, and assembles final products for mission briefing, study, and use. Produces intelligence materials. Prepares, maintains, and presents intelligence displays, reports and briefings. Discovers, compiles, evaluates, researches, analyzes, and disseminates intelligence information. Establishes intelligence collection requirements. Identifies and establishes unit requirements for intelligence reference materials and maintains intelligence reference files and automated intelligence databases. Uses intelligence automated data systems to store, retrieve, display, and report intelligence information. Performs support to mission planning and execution. Provides tailored collections planning, threat analysis, and intelligence expertise necessary to develop detailed mission plans for air, space, cyberspace and special operations. Provides current situational awareness and Intelligence, Surveillance and Reconnaissance (ISR) management for the accomplishment of the Air Tasking Order (ATO), Integrated Tasking Order (ITO), Cyber Tasking Order (CTO) or Space Tasking Order (STO). Analyzes intelligence to support military operations. Assists in the performance of, targeting functions to include target development, weaponeering, force application, mission planning, and combat assessment. Support to Force Protection (FP). Provides FP intelligence support to commanders and their staffs through all source intelligence products and briefings, focusing on human threat capabilities, tactics, trends, courses of action and ongoing threats in the unit's Area of Interest or Area of Responsibility. Analyzes incoming intelligence for FP value and impact. Ensures FP is addressed in current intelligence briefings, pre-mission, and pre-deployment briefings. Provides guidance for unit-level FP-related intelligence external and internal training. Participates in the installation-level Threat Working Group (TWG). Develops realistic human threat scenarios for exercises. Responsible for providing FP for at-home, in-transit, and deployed units. Assesses vulnerabilities of DoD cyberspace enterprise which could be exploited by adversaries. Systematically assesses data using analytical procedures to document threats, isolate vulnerabilities, identify procedures for minimizing/eliminating vulnerabilities, and recommend Information Operations (IO) techniques to protect telecommunications networks and information.

SPECIALTY QUALIFICATIONS:

Knowledge. Knowledge is mandatory of: intelligence organizations and systems; collection and reporting systems, procedures, and methods; intelligence information sources; techniques of identifying, collating, evaluating, and analyzing information; geographical and cultural aspects of foreign countries; current military capabilities and employment tactics of potential enemy offensive and defensive weapon systems; special operations forces tactics; techniques and procedures, and associated equipment, procedures for acquiring, updating, and maintaining intelligence documents, maps, and charts; maps and charts use techniques; graphic, oral, and written intelligence presentation; support to targeting; capabilities and application of respective computer systems; security classification marking and control; US sensor systems; regional physical characteristics relative to radar significance; basic electromagnetic theory; and digital terrain and feature databases.

Education. For entry into this specialty, completion of high school or General Education Development equivalency, with courses in speech, journalism, critical thinking, geography, modern world history, statistics, algebra, and geometry are desirable.

Training. For award of AFSC 1N031, completion of the All Source Intelligence Apprentice Course (XABR1N031 0A6C) is mandatory.

Experience. The following experience is mandatory for award of AFSC indicated:

- 3.4.1. 1N051. Qualification in and possession of AFSC 1N031.
- 3.4.2. 1N071. Qualification in and possession of AFSC 1N051.

Other. The following are mandatory as indicated:

- 3.5.1. For entry into this specialty:
 - 3.5.1.1. No speech disorders or noticeable communications deficiencies as defined by AFI 48-123, Medical Examinations and Standards.
 - 3.5.1.2. See attachment 4 for additional entry requirements.
 - 3.5.2. For award and retention of AFSC 1N0X1:
 - 3.5.2.1. When required for a current or future assignment, must successfully complete a polygraph test and meet all customer access eligibility requirements.
 - 3.5.2.2. Must maintain local network access IAW AFI 17-130, Cybersecurity Program Management Systems and AFMAN 17-1301, Computer Security.
 - 3.5.2.3. Specialty requires routine access to Top Secret Sensitive Compartmented Information (TS/SCI) material or similar environment.
 - 3.5.3. For award and retention of AFSCs 1N031, 1N051, and 1N071:
 - 3.5.3.1. Completion of a current Single Scope Background Investigation (SSBI) according to AFI 31-501, Personnel Security Program Management, is mandatory.
- NOTE: Initial attendance in 1N0X1 AFSC awarding course without a completed SSBI is authorized provided interim (TS/SCI) eligibility has been granted IAW Intelligence Community Directive (ICD) 704. Airmen who cannot obtain at least an interim TS/SCI for programmed class-start are not eligible for entry into the AFSC.

HOW TO APPLY

All applicants must submit a complete application packet to J1 to be considered for an AGR position. All Applicants must submit an application that includes the following:

- ☐ Cover letter with Job Announcement Number and Position Title for which you are applying, current Military Status (AGR, Technician, Traditional, Active Duty), along with contact information (i.e. Phone numbers and an e-mail address). **Required for all applications.**
- ☐ If you are unable to obtain or must substitute required documents, a detailed statement must be provided in the Application Cover letter to justify the absence. **Failure to include justification for missing or replaced documentation in cover letter will result in disqualification of Application. Documents submitted after the closing date will not be accepted.**
- ☐ NGB Form 34-1 (Application for AGR Position) dated 11 November 2013 (**must be provided even if already AGR; must be signed and dated**). Manually signed copy accepted. Digital signature may fall off when combining PDF files. Double check prior to sending packet.
- ☐ Record Review RIP (**NOT point credit summary or Career Data Brief**) complete and current. Other Service Components submit appropriate individual personnel information printout. This is used to verify AFSCs, aptitude scores, position status, time in service, time in grade, etc. This can be pulled from VMPPF. If you cannot pull contact your A1.
- ☐ All airmen will provide a satisfactory fitness test by the last day of the month, not outside 12 calendar months (must meet this requirement by the closing date).
- ☐ Current (within 12 months) **AF Form 422**, Physical Profile Serial Report. Other Service Components submit medical documentation that includes PULHES score and if any PULHES are a "3", a statement indicating that individual is Worldwide Deployable. If you do not know where to obtain a 422 contact your Medic section. A working copy will be accepted to show the process has been started if most current 422 is not within 12 months of the closing date. This is used to verify PULHES and medical readiness.
- ☐ DMA FORM 181-E (Race and National Origin Identification) dated OCT 2006.*

**The Wisconsin National Guard is an organization that values diversity and inclusion. As part of our recruitment process, we invite all job seekers interested in employment with The Wisconsin National Guard to voluntarily provide gender and ethnic information for *Equal Employment Opportunity reporting. We do not use this self-identification information in any manner to make our hiring decisions, and whether or not you provide your self-identification information will have no impact on our review of your resume and/or application.*

- ☐ All Other Service Component applicants must have their **ASVAB** raw scores converted to Air Force ASVAB scores and include them in a letter from either a Recruiter or MEPS Counselor.

1. E-mail **SCANNED** application encrypted to AGR POCs SSG Jennifer Valencia and SrA Dalia Zelaya: jennifer.r.valencia2.mil@mail.mil and dalia.zelaya.mil@mail.mil. An email will be sent to confirm receipt of application. **Emails verifying receipt are not automatic.** Feel free to call Comm (608) 242-3720 or (608) 242-3730 to verify receipt of your packet. Scan file in as 1 PDF. Contact your unit to assist if needed.

2. Applications can also be mailed at applicant's own expense (next day mail suggested) or hand carried to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-AGR (AGR Army Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Do not submit application packets in three-ring binders, 2 sided, on card stock, or staple pages together. Must be received prior to closing date or it will be disqualified (do not mail out the last day job announcement is open!) Individuals may call 608-242-3720 or 608-242-3730 before job-closing date to ensure the application was received.

3. **J1 will not review the application for completion or accuracy before the closing date. The applicant is responsible to ensure that application is complete and all required documents are correct and included.** If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

4. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3718 DSN 724-3718 or e-mail Nq.wi.wiamng.mbx.j1-internet-feedback@mail.mil